

2410 Great Northern Drive
 Fargo, ND 58102



EMPLOYMENT APPLICATION

eVanity, LLC., An Equal Opportunity Employer

General Information. Please complete all requested information. Use ink & print clearly.

First Name		MI	Last Name	
Telephone # (s)				
Street Address		City	State	Zip
Position Applying For			Full-Time	Part-Time
Are you under 18 yrs. old? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you at least 16 yrs. old? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have a work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you legally authorized to work in the US? <input type="checkbox"/> Yes <input type="checkbox"/> No (If offered employment, documentation will be required regarding citizenship or work authorization)			Have you worked for Vanity before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes when & where?	
List any relatives or friends employed by Vanity, their position & location.				

Work Experience. List your previous experience, beginning with your current or most recent position.

Employer	Position	Dates Employed		
		From:	To:	
Street Address		City	State	Zip
Phone #:	Supervisor/Title:			
		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Duties:	Reason for Leaving:	Salary Starting:	Ending:	

Employer	Position	Dates Employed		
		From:	To:	
Street Address		City	State	Zip
Phone #:	Supervisor/Title:			
		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Duties:	Reason for Leaving:	Salary Starting:	Ending:	

Employer	Position	Dates Employed		
		From:	To:	
Street Address		City	State	Zip
Phone #:	Supervisor/Title:			
		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Duties:	Reason for Leaving:	Salary Starting:	Ending:	

References. Individuals not related to you. Business references preferred.

Reference	Reference
Street Address City State Zip	Street Address City State Zip
Phone # Relationship/Title	Phone # Relationship/Title

Education.

School of Study	Address, City & State	# of years completed	Degree/Course
High School			
College			
Other			

Additional Employment History.

Have you ever been charged or convicted of a felony crime or theft related misdemeanor? Yes No

If yes, please explain.

Have you ever been dismissed from any employment? Yes No

Have you ever been asked to resign? Yes No

If yes, please explain.

Please list and explain all periods of unemployment during the last 5 years. From: _____ To: _____

Reason for unemployment: _____

Availability. List specific hours you are available to work per week (indicate am/pm).

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From							
To							

What date would you be able to start? _____ Number of hours available per week? _____

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, including current and past employment, and education, and release for liability all persons, companies, corporations, and schools supplying that information. I understand that, in connection with my application, a background check on prior employment, an investigative consumer report and/or criminal background check covering my job performance, character, general reputation, personal characteristics and mode of living may be sought. This information may be obtained through personal interviews, investigations or other communications with persons who may have knowledge concerning such information. I understand that upon my written request, I will be informed whether any such report was sought. I hereby understand that unless otherwise defined by applicable law, any employment relationship with Vanity is of "at-will" nature, which means that the employee may leave at any time and the employer may discharge employee at any time with or without cause. It is further understood that this "at-will" employment relationship or any other agreement involving Vanity may not be changed by any written document or by conduct unless such is specifically acknowledged in writing by the present president of Vanity. Additionally, I understand that nothing contained in the employment application or in the granting of an interview is intended to create a contract between Vanity and myself for either employment or for the providing of any arising from employment. In the event of employment, I understand that any falsification or omission of information given in my application or interview(s) is immediate grounds for dismissal. I understand, also, that I am required to abide by all rules and regulations of Vanity.

Signature of Applicant: _____ Date: _____

APPLICANT DATA SURVEY

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

Date: _____

Position(s) applied for _____

Referral Source:

- Advertisement/Newspaper*
- Employee*
- Government Employment Agency*
- Other

*Name of source (if applicable):

Applicant's Name _____
Last First Middle

Address _____
Street City State Zip Code

As required, we comply with government regulations, including Affirmative Action obligations where they apply.

In an effort to comply with requirements regarding government recordkeeping, reporting and other legal obligations, we ask that you complete this applicant data survey. Your cooperation is appreciated.

This survey is not a part of you official application for employment. It is considered confidential information that will not be used in any hiring decision. Completion of the following information is voluntary.

Circle one:

- Male
- Female

Circle one of the following race/ethnic groups:

- Hispanic or Latino
- Black or African American
- White
- American Indian/Alaskan Native
- Asian
- Native Hawaiian or Pacific Islander
- Two or More Races

Circle if any of the following are applicable:

- Vietnam veteran
- Disabled veteran
- Handicapped individual

*Please attach resume.

Thank you for your application!